

## Composition of Teachers' Grievances Committee

<b>Teachers' Grievances Committee</b>	
Chairperson to be nominated by the Vice Chancellor	Prof. Sunita Sharma, Dean, Faculty of Education
Representatives of Teachers Committee	<ul style="list-style-type: none"> <li>• Dr. Gaurav Aggarwal, Department of CSE</li> <li>• Dr. R. K. Mudgil, Department of Physiotherapy</li> <li>• Dr. Pritish Jakhar, Department of Agriculture</li> <li>• Ms. Jyoti Jain, Department of Law</li> <li>• Ms. Renu Kumari, Department of Journalism and Mass Communication</li> </ul>
Chancellor's Nominee,	Dr. Pooja Makkar, Department of Management, Member Secretary

## Composition of Non- Teaching Staff Grievances Committee

<b>Non –Teaching Staff Grievances Committee</b>	
Chairperson to be nominated by the Vice Chancellor	Mr. Mohit Jain, Controller of Examination
Representatives Non-Teaching Committee	<ul style="list-style-type: none"> <li>• Mr. Hari Parsad, Incharge, Corporate Resource Centre</li> <li>• Ms. Poonam Rathi, Librarian</li> <li>• Mr. Prashant, Course Coordinator</li> <li>• Mr. Pradeep, Warden, Boys Hostel</li> <li>• Mr. Vishal Bhardwaj, Assiatant, Accounts</li> </ul>
Registrar's Nominee	Dr. Jiteswar Kumar Pandey, Dy. Registrar (Administration), Member Secretary

## Composition of Students Grievance Redressal Committee

<b>Students Grievance Redressal Committee</b>	
Chairperson to be nominated by the Vice Chancellor	Prof. R. K. Behl, Dean, Faculty of Agriculture Sciences
Representatives of Students Council	<ul style="list-style-type: none"> <li>• Ms. Uma Jangra, BBA</li> <li>• Mr. Vijay Dahiya, B.Sc (Hons.) Agriculture</li> <li>• Ms. Radhika Ahuja, BPT</li> </ul>
Nominees of the Vice Chancellor	<ul style="list-style-type: none"> <li>• Dr. Parveen Chauhan, Department of Management</li> <li>• Ms. Priyanka Chaudhary, Department of Law</li> <li>• Mr. Vijay Dahiya, Department of Civil Engineering</li> </ul>
Dean of Students Welfare, Member-Secretary	Dr. r. k. Mudgil, D.S.W., Member Secretary
Dean of Faculty Concerned	Special Invitee

## **Ordinance -11**

### **Employees and Students' Grievances Redressal Mechanism**

(Section 32 of the Act)

There shall be constituted a Mechanism for the redressal of the grievances of Employees and Students of the University.

#### **Unless otherwise mentioned:**

Student means all students who are registered for a Programme of Study in any Department / College or Campus maintained by the University.

Employee means any person appointed by the University and includes teachers and other staff of the University.

#### **The Grievances Committee shall observe the following general principles:**

1. The Campus Community should be made fully aware of the grievance redressal mechanism;
2. Every grievance from the student/staff should be registered and acknowledged;
3. If a final decision is not possible within a fortnight, an acknowledgement should be sent to the applicant along with an indication as to when he/she can expect a final reply;
4. As a matter of general rule no grievances should be pending beyond the limit of three months;
5. The officer nominated by the Vice Chancellor and the person responsible for addressing grievances should make himself/herself freely available to hear the grievances personally, at least once a week at fixed timings; and
6. He/she will take decisions on grievances which are pending for more than three months. Aggrieved parties who are not satisfied with redressal in subordinate/attached formation can approach the Vice Chancellor for a decision.

#### **I. STUDENTS GRIEVANCE REDRESSAL COMMITTEE**

**Chairperson** – Any person to be nominated by the Vice-Chancellor.

#### **Members:**

- 3 Representatives of Students' Council.
- 3 Nominees of the Vice Chancellor.
- Dean of Students' welfare, Member-Secretary. Dean of the Faculty concerned (special invitee)

#### **POWERS AND FUNCTIONS**

- (i) To entertain written and signed complaints and petitions of students in respect of matters directly affecting them individually or as a group;
- (ii) To enquire into the grievances, and make recommendations and report to the concerned authorities Academic Council and the Board of Management for redressal or suitable action; and
- (iii) To recommend appropriate action against complainant, if allegations made in the documents are found to be baseless.

## **II. TEACHERS' GRIEVANCES COMMITTEE**

There shall be constituted a Committee by the Board of Management consisting of the following:

A representative of the Vice Chancellor - Chairperson

Five representatives from the teachers community representing gender, minority, SC, ST, OBC. Vice Chancellor's nominee shall be the Secretary to the Committee.

### **POWERS AND FUNCTIONS**

- (I) To entertain written and signed complaints and petitions of teachers in respect of matters directly affecting them individually or as group;
- (II) To enquire into the grievances, and make recommendations and report to the concerned authorities- Academic Council and Executive Council for redressal or suitable action; and
- (III) To recommend appropriate action against complainant, if allegations made in the documents found to be baseless.

## **III. NON-TEACHING STAFF GRIEVANCES COMMITTEE**

- The Chairperson - to be nominated by the Vice Chancellor.
- Five representatives from the non-teaching community representing gender, minority, SC, ST, OBC.
- The Registrar or his nominee shall be the Member- Secretary of the Committee.

### **POWERS AND FUNCTIONS**

- (i) To accept and consider written and signed complaints and petitions of staff (Non-Teaching) in respect of matters directly affecting them individually or as a group;
- (ii) To enquire into the grievances, and make recommendations and report to the concerned authorities- Academic Council and Executive Council for redressal or suitable action; and
- (iii) To recommend appropriate action against complaints, if allegations made in the documents found to be baseless.