

Online Examination Guidelines

1. The **timings of the examination** would be **11 AM to 1 PM.**
2. After receiving link and completing registration process, directly go to attempt the questions as per the direction given..
3. You must select a place at your home where there are sufficient lights and your face is clearly visible on laptop, computer or mobile camera.
4. The background must be clean and nothing should be visible or else the computer may give you warnings. Nobody is allowed to come near you during the examination or else you will be given warnings.
5. You cannot move out of your screen during the entire duration of examination.
6. Since the exam is taken through a camera, there may be some glitches, don't panic and have patience to solve the problem.
7. You must take enough precautions so that your exams are not automatically submitted. Carefully follow the instructions and don't compel the invigilators to end your exam.
8. The total duration of the question paper will be 2 hours and the maximum marks for the paper will be 70.
9. The question paper consists of **according to question paper format.**
10. Every action of the students appearing for the examination is duly recorded and available with the admin. Kindly don't move away, don't use any other means, don't cross browser tolerance and don't panic.
11. You are not allowed to use washrooms during the entire duration of examination.
12. You are kindly requested to login sharp at 11 AM will result into loss of time and may attract disciplinary action as per rules.
13. We are all here to support you and always available to help you.
14. It is advisable to upload your answers to questions after completion of each question. Uploading of all answers at the end may create confusion.
15. The examinations shall be auto proctored, in case somebody will try to cheat, the paper shall be cancelled automatically.
16. If you face any problem, don't take decisions of your own, ask the Concern Person for any help. In case of internet disruptions, try to connect it again and in the process, you may contact the following persons.

S.No.	Faculty / Department	Concern Person	Mobile No.	Mail-ID
1	Examinations	COE	9891179900	coe@jagannathuniversityncr.ac.in
2	Law	Sanjay Pasi	9729214069	sanjay.pasi@jagannathuniversityncr.ac.in
3	Medical and Allied Sciences (Pharmacy & Physiotherapy)	Varun Arora Ravinder Kumar	8295555950, 9416632667	varun.arora@jagannathuniversityncr.ac.in ravinderkr.mudgil@jagannathuniversityncr.ac.in
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5	Engineering and Technology (ME / CE / CSE /ECE)	Gaurav Aggarwal	9466473777	gaurav.aggarwal@jagannathuniversityncr.ac.in
6	Management & Commerce (Management & BA JMC)	Parveen Chauhan Rajender Goyat	9034732717 7015254019	parveen.chauhan@jagannathuniversityncr.ac.in
7	Education	Sunita Sharma Mousam Singh	9050466838 7488387844	dean.edu@jagannathuniversityncr.ac.in

All the best for your exam



Controller of Examinations